

Civil Ceremony Information

2023

THE SITWELL ARMS HOTEL OFFERS CIVIL WEDDINGS, BLESSINGS, SAME SEX MARRIAGES, VOW RENEWALS & BABY NAMING CEREMONIES. SHOULD YOU WISH TO BE MARRIED OR HOLD A CEREMONY AT THE SITWELL ARMS YOU WOULD NEED TO CONTACT:

CHESTERFIELD REGISTRY OFFICE: 01629 533110

THEY WILL PROVIDE YOU WITH THE PRICES AND AVAILABILITY OF A REGISTRAR TO ATTEND THE VENUE AND CONDUCT THE CEREMONY. A CELEBRANT WOULD BE REQUIRED TO CONDUCT A NON-LEGAL CELEBRATION.

WE HAVE THREE BEAUTIFUL PRIVATE ROOMS WHERE YOU CAN EXCHANGE YOUR VOWS WITH YOUR LOVED ONE:

LEGER ROOM: MAX 80 GUESTS

MONDAY - THURSDAY: £200
FRIDAY & SUNDAY: £300
SATURDAY: £400

BANQUETING SUITE: MAX 150 GUESTS

MONDAY - THURSDAY: £350
FRIDAY & SUNDAY: £450
SATURDAY: £550

SITWELL SUITE: MAX 75 GUESTS

MONDAY - THURSDAY: £350
FRIDAY & SUNDAY: £450
SATURDAY: £550

BOOKING PROCEDURES & DEPOSIT PAYMENTS

IF YOU ARE INTERESTED IN VIEWING OUR WEDDING FACILITIES AS A POTENTIAL VENUE FOR YOUR SPECIAL CELEBRATION, PLEASE READ THE FOLLOWING INFORMATION.

1. AN APPOINTMENT WITH ONE OF OUR WEDDING COORDINATORS IS ESSENTIAL TO VIEW OUR FACILITIES AND DISCUSS YOUR INDIVIDUAL REQUIREMENTS. THIS CAN BE BOOKED BY CALLING OUR TEAM ON **01246 435226**
2. A QUOTATION WILL BE PROVIDED AND HELD PROVISIONALLY FOR A PERIOD OF **10 DAYS**
3. WITHIN THE 10 DAYS A NON- REFUNDABLE/NON - TRANSFERABLE DEPOSIT OF **15% OF THE QUOTATION** MUST BE PAID TO SECURE THE DATE YOU REQUIRE TO GUARANTEE THE BOOKING.
4. **30% OF THE ORIGINAL QUOTATION** BALANCE WOULD BE DUE 6 MONTHS PRIOR TO THE DATE OF YOUR EVENT
5. FINAL BALANCE IN FULL IS PAYABLE **4 WEEKS BEFORE** THE EVENT

PLEASE NOTE WE WILL PROVIDE A FULL COPY OF THE BOOKING TERMS AND CONDITIONS AT THE TIME OF QUOTATION. PAYMENTS CAN BE MADE VIA BACS, CREDIT/DEBIT CARD OR CASH. PAYMENT PLANS ARE AVAILABLE ON CERTAIN WEDDING PACKAGES, PLEASE ASK ONE OF OUR WEDDING TEAM FOR FURTHER INFORMATION.